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REQUEST FOR AUTHORIZATION OF OVERTIME AND HOLIDAY WORK

TO:

Director of Finance

FROM:

Chief, Compensation and Tax Accounts Branch

ALLOTMENT SYMBOL

4277-1040-1000

PAY PERIOD

ESTIMATED NUMBER

BEGINNING

ENDING

HOURS

EMPLOYEES

7 June 1964

20 June 1964

50

9

JUSTIFICATION

INDICATE, CONCISELY BUT ADEQUATELY, PURPOSE FOR WHICH OVERTIME IS TO BE USED, TYPE OF PERSONNEL INVOLVED (e.g., clerical, professional) AND REASON WORK CANNOT BE ACCOMPLISHED WITHIN 40 HOUR WEEK. (Do not include Operational Detail)

Needed to balance the new system in the conversion process to the RCA 501

| | | | | | |
|------------|----|----------|----------|-----------|---------|
| DOB | 17 | REV DATE | 18/03/89 | BY | 018995 |
| ORIG COMP | 38 | GPI | 38 | TYPE | 05 |
| ORIG CLASS | S | PAGES | 1 | REV CLASS | C |
| JUST | 22 | NEXT REV | 30 | AUTH | HR 10-2 |

DATE

9 June 1964

TYPED NAME AND SIGNATURE OF SUPERVISOR (if applicable)
 25X1A9a

CONCURRENCE (if applicable)

TYPED NAME AND SIGNATURE OF DIVISION CHIEF
 25X1A9a

AUTHORIZATION

TYPED NAME AND SIGNATURE OF AUTHORIZING OFFICIAL

R. H. Fuchs

DATE CONCURRED

DATE AUTHORIZED

9

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